SURVEY OF LEASED VEHICLES

REGION _____

For Fiscal Year Ending September 30, 2013

Vehicle 1: Make	Model		Tag #	· • • • • • • • • • • • • • • • • • • •
VIN #		Location of vehicle:		
Monthly rental cost of vehicle		Monthly cost of parking space		
Vehicle is a (check ap	propriate type):	Hybrid	_Alternate Fuel	Gas driven
Miles driven during the	e last fiscal year:			
1 st Q 2 nd	Quarter	3 rd Quarter	4 th Qua	rter
This vehicle is justified miles per year)	d based on the milea	ge standard (3	,000 miles per quarte No (if no, pleas	er or 12,000 se continue)
Alternative #1	Usage			
Listed below is the nusubstantially:	mber of days during	the last fiscal y	ear this vehicle was	used
Oct '12	Nov '12	Dec '12	Jan '13 _	
Feb '13	Mar '13	April '13	May '13 _	···
June '13	July '13	Aug '13	Sept '13	
This vehicle is justified	d based on the usage	e standard (8 d	ays a month on aver	age)
Yes		No (if no, please continue)		
Alternative #2	Other criteria			
If the vehicle is used to a memo outlining the the vehicle. (See OM	criteria the Region is	onth, and you v relying on to ju	vish to retain the car ustify the continued u	, please attach tilization of
This vehicle is justified	d based on the other	standard:		
Yes	No (if no,	please take the	e necessary steps to	return this
Date:				
Name of indivi	dual completing surv	rey	Telephone	e number